



Greenfield Hill Volunteer Fire Company No. 5 Records

COLLECTION, MS B89

DATE

1933 – 1997

CONTRIBUTOR

Fairfield Museum

ADMINISTRATIVE/BIOGRAPHICAL HISTORY ELEMENT

The Greenfield Hill Volunteer Fire Company No. 5 was founded in 1933 by a group of prominent citizens who wanted fire protection for residents in their part of town. The company also provided a social outlet for its members, and raised funds for charity. Originally located at 165 Verna Hill Road, the fire house moved in 1959 to 3965 Congress Street. The Company eventually was supplemented by full-time town firemen. A drop in membership led to their disbanding in 1997. Ellwood McLevy, treasurer, acted in behalf of his son, who was president of the company and donated their records and memorabilia to the Historical Society.

SCOPE & CONTENT

The records of the Greenfield Hill Volunteer Fire Company are organized into eight series representing various operations of the organization. Administrative records are divided into 5 series. Series A consists of the articles of association; the constitution, by-laws and amendments; and a list of charter members, 1933. Series B encompasses minutes of membership meetings between 1933-1997, with a significant gap between 1962-1974. Reports from officers to the membership, 1934-1955, and biennial reports from the company to the state of Connecticut, 1950-194, are arranged in Series C. Legal documents in Series D include leases and mortgages on the company's two fire houses, 1947-1959; the certificate of dissolution, 1997; and petitions concerning the appointment of a fire commission and the construction of new fire house for Greenfield Hill, 1938-1956. Incoming correspondence, 1934-1994, and outgoing letters, 1934-1987, are arranged chronologically in Series E. Membership records are organized in Series F. They encompass applications, 1934-1986; roll books, 1934-1991; attendance records at individual meetings, 1950-1967; membership lists and cards, 1949-1989; and dues receipts, 1946-1997.

Financial records for the company, arranged in Series G, are fragmented--there was no journal of record. As a result, bills, warrants, and check stubs have been retained to provide the most complete coverage of the groups financial activities. Among the records are annual audits and statements of account, 1946-1988, 1991; bills and requests for reimbursement, some of which have warrants attached, dating between 1941-1989; warrants for payment, 1941-1991; notes on investments, 1960-1987; insurance policies, 1958-1997; equipment inventories, 1949-1965; check stubs, 1935-1986; and records concerning fund raising efforts and special events, including a raffle, 1941-1962.

Publicity and public relations materials in Series H, dating from 1933-1962, include press releases and newspaper articles (copied onto acid-free paper and the originals disposed); Robert P. Shelton's notes on meetings; photographic portraits of the company's chiefs between 1933-1981; group photographs; a commemorative plaque in honor of Robert P. Shelton; and material relating to the Connecticut Firemen's Association. The membership roll and photographic portraits were removed from their frames for preservation purposes. The hand lettering on the mats were photocopied and stored with the photographs.

Collection Contents

Greenfield Hill Volunteer Fire Company No. 5 Records

Series H: Publicity and Public Relations, 1933-1962

Publicity and Public Relations, 1933-1962

Folder 21: Fire safety posters; Connecticut Firemen's Association newsletters, certificates, and constitution; zoning hearing announcement, 1959-1961

Fire safety posters; Connecticut Firemen's Association newsletters, certificates, and constitution; zoning hearing announcement, 1959-1961

Folder 20: Commemorative plaque, 1972; printing plate, n.d.

Commemorative plaque, 1972; printing plate, n.d.

Folder 19: Blank stationery

Blank stationery

Folder 18: List of fire alarm codes, n.d.

List of fire alarm codes, n.d.

Folder 17: Portraits of fire chiefs, 1933-1981

Portraits of fire chiefs, 1933-1981

Folder 16: Photographs of fires, fire engines, n.d.

Photographs of fires, fire engines, n.d.

Folder 15: Group photographs, 1940, 1951-1952, 1956

Group photographs, 1940, 1951-1952, 1956

Folder 11-14: Robert P. Shelton's notes on meetings, 1951-1962

Robert P. Shelton's notes on meetings, 1951-1962

Folder 10: Newspaper clippings, 1941-1962

Newspaper clippings, 1941-1962

Folder 1-9: Press releases, 1936-1959

Press releases, 1936-1959

Series A: Constitution and bylaws, 1933-1960

Constitution and bylaws, 1933-1960

Folder 1

Roll of charter members, 1933; articles of association, 1934; constitution and bylaws, n.d.; amendments, 1939-1960

Series G: Financial records, 1933-1990

Financial records, 1933-1990

Folder 59: Bank statements and checks, 1995-1996; check stubs 1995-1997

Bank statements and checks, 1995-1996; check stubs 1995-1997

Folder 58: Bank statements and checks, 1994

Bank statements and checks, 1994

Folder 57: Bank statements and checks, 1993

Bank statements and checks, 1993

Folder 56: Bank and tax statements including dissolution of investments, 1992

Bank and tax statements including dissolution of investments, 1992

Folder 55: Warrants and receipts

Warrants and receipts

Folder 54: Warrants and receipts

Warrants and receipts

Folder 53: Warrants and receipts

Warrants and receipts

Folder 52: Warrants and receipts, 1992

Warrants and receipts, 1992

Folder 51: Expenses and income including dues, b.v., 1980-1993

Expenses and income including dues, b.v., 1980-1993



Folder 50: Receipts & disbursements, b.v., 1934-1978

Receipts & disbursements, b.v., 1934-1978

Folder 49: Memorial donations, n.d.

Memorial donations, n.d.

Folder 45-48: Fund raising and special events, 1941-1962

Fund raising and special events, 1941-1962

Folder 44: Tax Returns, 1963-1972

Tax Returns, 1963-1972

Folder 38-43: Check stubs, 1935-1986

Check stubs, 1935-1986

Folder 37: Equipment inventories, 1949-1965

Equipment inventories, 1949-1965

Folder 36: Bank books, 1933-1980

Bank books, 1933-1980

Folder 35: Treasurers' records, 1953, 1987-1990

Treasurers' records, 1953, 1987-1990

Folder 34: Insurance records, 1958-1997

Insurance records, 1958-1997

Folder 33: Lists of stocks, 1960-1987

Lists of stocks, 1960-1987

Folder 32: Receipts, 1966-1975

Receipts, 1966-1975

Folder 24-31: Warrants, 1941-1991

Warrants, 1941-1991

Folder 5-23: Bills, 1941-1989

Bills, 1941-1989

Folder 1-4: Audits, 1946-1988, 1991

Audits, 1946-1988, 1991

Folder 60: Budgets from the town of Fairfield, 1961-1963

Budgets from the town of Fairfield, 1961-1963

Series F: Membership Records, 1934-1997

Membership Records, 1934-1997

Folder 19: Membership cards, lists, etc., 1949-1989

Membership cards, lists, etc., 1949-1989

Folder 9-18: Attendance records, 1950-1967

Attendance records, 1950-1967



Folder 5-8: Roll books, 1934-1991

Roll books, 1934-1991

Folder 1-4: Applications, 1934-1986

Applications, 1934-1986

Folder 20-23: Dues receipts, 1946-1986, 1980-1997

Dues receipts, 1946-1986, 1980-1997

Series E: Correspondence, 1934-1994

Correspondence, 1934-1994

Folder 1-12: Incoming correspondence, 1934-1994

Incoming correspondence, 1934-1994

Folder 13-20: Outgoing correspondence, 1934-1987

Outgoing correspondence, 1934-1987

Series D: Legal records, 1938-1956, 1987, 1997

Legal records, 1938-1956, 1987, 1997

Folder 5: Applications, permissions, etc. 1953-1956, 1987

Applications, permissions, etc. 1953-1956, 1987

Folder 3-4: Petitions, 1938-1956

Petitions, 1938-1956

Folder 1-2: Leases, 1939-1947

Leases, 1939-1947

Folder 6: Certificate of dissolution, 1997

Certificate of dissolution, 1997

Series C: Reports, 1934-1994

Reports, 1934-1994

Folder 2: Presidents' and committee reports, 1954-1955

Presidents' and committee reports, 1954-1955

Folder 1: Presidents' and committee reports, 1934-1953

Presidents' and committee reports, 1934-1953

Folder 3: Biennial reports to the state, 1950-1994

Biennial reports to the state, 1950-1994

Series B: Minutes, 1933-1997

Minutes, 1933-1997

Folder 21: 1994-1997

1994-1997

Folder 20: Resolutions, 1939-1942

Resolutions, 1939-1942



Folder 19: 1986-1993

1986-1993

Folder 18: 1980-1986

1980-1986

Folder 17: 1978-1979

1978-1979

Folder 16: 1976-1978

1976-1978

Folder 15: 1975

1975

Folder 14: 1961

1961

Folder 13: 1958-1960

1958-1960

Folder 12: 1957-1958

1957-1958

Folder 11: 1955-1957

1955-1957

Folder 10: 1954

1954

Folder 9: 1953

1953

Folder 8: 1951-1952

1951-1952

Folder 7: 1951

1951

Folder 6: January-February 1950

January-February 1950

Folder 5: Items removed from volume in folder 4

Items removed from volume in folder 4

Folder 4: 1939-1949

1939-1949

Folder 2: 1934-1938

1934-1938

Folder 22: Items removed

Items removed



Folder 1: 1933-1934

1933-1934